# Sonia USER GUIDES



## For Students

#### **USER GUIDES FOR STUDENTS**

The following User Guides have been designed to support Students in using <u>Sonia</u> Online. If you have any questions please speak to the Placement Team on 8313 7797 / 8313 7607 / 8313 7601 or <u>animalvetsci@adelaide.edu.au</u>

No	User Guide for Students	Version	Last Updated
1	Sonia USER GUIDE (Students) No 1. Accessing SONIA	1.1	March 2021
2	Sonia USER GUIDE (Students) No 2.1 EMS Process (AHEMS) Sonia USER GUIDE (Students) No 2.1 EMS Process (DVM EMS)	1.0 1.0	May 2015 May 2015
3	Sonia USER GUIDE (Students) No 3.1 Searching for a Placement (AHEMS)SONIA USER GUIDE (Student) No 3.2 Searching for a Placement & Completing DVM EMS Placement RequestSonia USER GUIDE (Students) No 3.3 Searching for a Placement (Animal Science)SONIA USER GUIDE (Student) No 3.4 Searching for a Placement & Completing VET TECH Placement Request	1.0	July 2015
4	Sonia USER GUIDE (Students) No 4. Completing Student Placement Agreement	1.0	May 2015
5	Sonia USER GUIDE (Student) No 5. Amending Cancelling a Placement	1.0	July 2015
6	Sonia USER GUIDE (Students) No 6. Submitting a new site	1.0	May 2015
7	Sonia USER GUIDE (Students) No 7. Sonia App for Students	1.0	July 2015
8	Sonia USER GUIDE (Students) No 8. Completing Placement Preference Form (AHEMS)SONIA USER GUIDE (Students) No 8.2 Completing Placement Preference Form (Animal Behaviour RESEARCH)Sonia USER GUIDE (Students) No 8. Completing Placement Preference Form (Animal Science)	1.0	May 2015
9	Sonia USER GUIDE (Students) No 9. CAHC After Hours Rostering	1.1	November 2015
10	Sonia USER GUIDE (Student) No 10. Completing Student Assessment of Placement	1.0	July 2015
11	SONIA USER GUIDE (Student) No 11. Request Additional Time To Complete AHEMS	1.0	August 2015
12	Sonia USER GUIDE (Students) Self-assigning forms	1.0	Sept 2015

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13	SONIA USER GUIDE (Student) No 13. Completing Timesheets (DVM)	1.1	Jan 2016
14	SONIA USER GUIDE (Student) No 14.1 Uploading AHEMS Diary to SoniaSONIA USER GUIDE (Student) No 14.2 Uploading DVM EMS Diary to SoniaSONIA USER GUIDE (Student) No 14.3 Uploading VET TECH Diary to SoniaSONIA USER GUIDE (Student) No 14.4 Uploading Animal Science Diary to Sonia	1.0	March 2017
15	SONIA USER GUIDE (Student) No 15. Uploading Q-Fever Vaccination Evidence to Sonia	1.0	March 2021
16	SONIA USER GUIDE (Student) No 16. Uploading EMS Driving License Certificate to Sonia	1.0	March 2021
17	SONIA USER GUIDE (Student) No 17. Uploading Placement Record	2.0	March 2021
18	SONIA USER GUIDE (Student) No 18. Completing an AHEMS Credit Application Form	1.0	June 2018
19			
20	SONIA USER GUIDE (Student) No 20. Completing and Peer Assessing Case Studies (DVM EMS)	1.0	August 2019
21	SONIA USER GUIDE (Student) No 21. Completing Timesheets (AnBeh)	1.0	August 2020
22	SONIA USER GUIDE (Student) No 22.1 AHEMS Placement - Species Checks	1.0	August `2021
23	SONIA USER GUIDE (Student) No 23. Uploading COVID Vaccination Evidence to Sonia	1.0	August `2021



Any Enquiries please contact the Placement Team at animalvetsci@adelaide.edu.au